



SRI VENKATESWARA COLLEGE
(University of Delhi)

Internal Quality Assurance Cell

The minutes of the Internal Quality Assurance Cell (IQAC) meeting held on 13th May, 2019 in the Committee Room.

The following members were present –

1. Dr. P. Hemalatha Reddy , Principal	Chairperson
2. Dr. S. Venkata Kumar	Member
3. Dr. Nutan Joshi	Member
4. Dr. Richa Misra	Member
5. Dr. Kanwar Singh	Member
6. Dr. Namita Pandey	Member
7. Dr. Vartika Mathur	Member
8. Mr. Virendra Kumar	Member
9. Dr. N. Latha, Coordinator IQAC	Member-Secretary

The Chairperson apprised the members of the revised framework of accreditation process of NAAC. The Chairperson discussed in detail all the metrics and parameters with weightages for each criteria. The members recommended the following steps to be taken –

- The Committee suggested the following member coordinators for each criterion who would be responsible for listing out the workable objectives in the next academic session. The Coordinators can work in consultation with other faculty members. The members discussed the time plan and road map to carry out activities related to each criteria.
Criteria I: Curricular Aspects: Dr. Richa Misra
Criteria II: Teaching Learning Evaluation: Dr. M. Padma Suresh
Criteria III: Research, Consultancy & Extension: Dr. Vartika Mathur
Criteria IV: Infrastructure & Learning Resources: Dr. Nirmal Kumar
Criteria V: Student Support & Progression: Dr. N. Latha
Criteria VI: Governance, Leadership & Management: Dr. S. Venkata Kumar
Criteria VII: Institutional Values & Best Practices: Dr. Nutan Joshi & Dr. Kanwar Singh
- The Committee also recommended a attendance screening to be conducted during the mid-term of every academic session. The same has been communicated to attendance screening committee.
- The IQAC Coordinator informed the members about the National Seminar on Quality in Education to be organized in Oct 2019. The Coordinator also informed that NAAC has sanctioned partial funding to conduct of the seminar.
- The Committee also emphasized the importance of library as a learning resource centre and also recommended complete automation of library. The Committee suggested to conduct a library audit in the next session by both internal and external team.
- The Committee analyzed the NIRF rankings and discussed the need to focus on certain parameters to improve rankings.

N. Latha

Dr. N. Latha
(Coordinator, IQAC)

Website : www.svc.ac.in

P. Hemalatha Reddy

Dr. P. Hemalatha Reddy
(Principal, SVC College)

Principal

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SRI VENKATESWARA COLLEGE
(University of Delhi)

**Internal Quality Assurance
Cell**

The minutes of the Internal Quality Assurance Cell (IQAC) meeting held on 23rd September, 2019 in the Committee Room.

The following members were present -

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|---------------------------------------|------------------|
| 1. Dr. P. Hemalatha Reddy , Principal | Chairperson |
| 2. Dr. Nirmal Kumar | Member |
| 3. Dr. M. Padma Suresh | Member |
| 4. Dr. Kanwar Singh | Member |
| 5. Dr. Namita Pandey | Member |
| 6. Mr. Virendra Kumar | Member |
| 7. Dr. N. Latha, Coordinator IQAC | Member-Secretary |

1. The Chairperson apprised the members of the funding received from NAAC for organizing National Seminar on Quality in Higher Education. The members discussed in detail the planning of seminar and recommended the following steps to be taken -
 - a) The Committee suggested that request letter to South Campus may be sent to organize the seminar in South Campus Auditorium.
 - b) The Committee also recommended letters of invitation may be sent to educationaists, policy makers and experts in the area of education from institutes like JNU, IGNOU , DU, Jamia, NIEPA
2. The Committee recommended library audit to be organized in consultation with library committee by next session.
3. Infrastructure planning for solar panel installation, water harvesting were also discussed
4. The Committee also recommended to promote for a cell for coaching for competitive exams for students to help students pursue their career.

N. Latha

Dr.N.Latha

P.Hemalatha Reddy
(Coordinator,IQAC)

P. Hemalatha Reddy

Dr. Hemalatha Reddy

(Principal, SVCollege)



SRI VENKATESWARA COLLEGE
(University of Delhi)

Internal Quality Assurance Cell

The minutes of the Internal Quality Assurance Cell (IQAC) meeting held on 7th April, 2020 (Online Mode)

The following members were present

Google link: (Google Meet: meet.google.com/qsy-rihp-bcg)

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|-----------------------------------|------------------|
| 1. Dr. P. Hemalatha Reddy | Chairperson |
| 2. Dr. S. Venkata Kumar | Member |
| 3. Dr. Nirmal Kumar | Member |
| 4. Dr. M.Padma Suresh | Member |
| 5. Dr. Kanwar Singh | Member |
| 6. Dr. N. Latha, Coordinator IQAC | Member-Secretary |

The Coordinator, IQAC apprised the members about the ongoing pandemic situation and the initiatives taken up by IQAC during this period –

- The members discussed the online teaching learning practices and also discussed the problems faced by some of the students in connecting for online classes due to internet connectivity.
- The members also analyzed the feedback form designed by IQAC to evaluate the online teaching and learning experience by students during the lockdown period due to COVID.
- The members also expressed the need to organize webinars by IQAC and suggested to form a sub-committee to organize online events in future.
- The members also discussed to review the change in IQAC Coordinator from next session and proposed Dr. Padma Suresh /Dr. Namita Pandey as the Coordinators. The same was communicated to Principal, SVCCollege.
- Dr. Venkat also suggested community services and financial aid to students in need during the lockdown period
- The Committee recommended extension activities to be coordinated with NSS, SVCCollege

N. Latha

Dr.N.Latha
P.Hemalatha Reddy
(Coordinator, IQAC)

J. Venkat

Dr. Hemalatha Reddy P.
(Principal, SVCCollege)

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SRI VENKATESWARA COLLEGE
(University of Delhi)

Internal Quality Assurance Cell

Date: July 13, 2020

Online Meeting (Google Meet: meet.google.com/qsy-rihp-bcq)

Time: 11am

A meeting of the IQAC was held on July 13, 2020 at 11 am in an online mode and the following members were present -

1. Dr. S. Venkata Kumar	Chairperson
2. Dr. Meenakshi Bharat	Member
3. Dr. M. Padma Suresh	Member
4. Dr. Nirmal Kumar	Member
5. Dr. Nutan Joshi	Member
6. Dr. Richa Misra	Member
7. Dr. Namita Pandey	Member
8. Dr. Vartika Mathur	Member
9. Dr. Kanwar Singh	Member
10. Shri D.Venkata Ramana	Member
11. Dr. N.Latha	Member Secretary

At the outset, the Chairperson of the IQAC welcomed all the members for joining the meeting in a virtual mode. He also apprised the Committee about the appointment of Dr.Meenakshi Bharat, member Governing Body as the new member of IQAC.

Reporting Items

1. Dr. N. Latha informed the members about the College being ranked as 14th under the National Rankings under MHRD- NIRF 2020. She discussed the parameter-wise score obtained by the college.
2. She also informed the members about the Education World India College ranking the college at 6th position under the Non-autonomous College category.
3. Dr. N. Latha presented all the programs/activities carried out under IQAC in a presentation format. She informed that the following programs have been carried out –
 - i. NAAC Sponsored National Seminar on Quality in Higher Education organized by IQAC, Sri Venkateswara College on Oct 18-19,2019 inaugurated by Shri R. Subrahmanyam, Secretary, MHRD, Govt. of India, Prof Surendra Prasad, Former Chairman, National Board of Accreditation and Former Director, IIT Delhi , Prof.

- N.V.Varghese, Vice Chancellor , NEUPA, Delhi and Dr. Meenakshi Gopinath, Former Principal, Lady Shri Ram College.
- ii. Disaster Management Mock Drill and Training Session in association with NDMA and NSS, College was organized on Jan 8, 2020.
 - iii. In the event of the COVID-Pandemic, a handbook (in Hindi & Telugu) on understanding the Coronavirus pandemic and staying protected was published in association with The Hindu and the same has been uploaded in the College website.
 - iv. An online student feedback using google forms was designed by IQAC to evaluate the online teaching following lockdown. This survey was carried out in April with around 1892 responses. The same was analyzed and the report was forwarded to the University of Delhi.
 - v. Two webinars were organized under the aegis of IQAC-
 - a) Live Webinar on COVID Myths, Mental Health Issues and Staying Healthy and Safe during COVID-19 was organized in association with AIIMS, Delhi from April 27-29, 2020
 - b) 1 Day Live Webinar entitled “Homestays in COVID-19: Prospects and Challenges was organized on July 10, 2020 under the Pilot project sponsored by Ministry of Environment, Forest and Climate Changes (MoEF& CC) and National Mission Himalayan Studies (NMHS)

The coordinator also informed that workshops were being planned in the area of Technology enabled teaching learning process and in Intellectual Property Rights (IPR).
 - vi. SRIVIPRA 2020 – Sri Venkateswara Summer Internship Program for Research in academics was initiated by IQAC to provide a platform for undergraduate students to participate in summer projects for 4-6 weeks under the guidance of faculty mentor. Around 39 projects with around 300 student internships are being offered in the summer (June 2020-July 2020) this year
 - vii. The Committee approved the submission of AQAR report 2018-2019 to NAAC and submission of Utilization Certificate of the UGC-IQAC funding received to UGC.

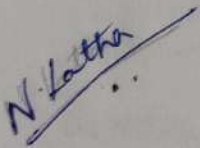
Items for Consideration

The Committee deliberated upon the activities to be taken up for improving quality measures and recommended the following -

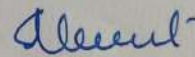
1. The Committee suggested redesigning the College website for better interface and visual appeal. The Committee also suggested for implementation of integrated ERP for effective academic and administrative functioning of the College.
2. The Committee recommended the following infrastructure developments –Crèche Facility, washrooms/ E-toilets for specially challenged staff and students and ICT enabled classrooms.
3. The Committee also suggested to the College working out the possibility of creating individual space and work stations for teachers in the new normal following the lockdown due to COVID-19 pandemic.

4. The members suggested that alumni Association of the College should be registered and the Committee recommended regular meetings with alumni and create a database of registered alumni.
5. With regard to sustainable alternative energy conservation and resources in the campus, the Committee recommended taking up Water Harvesting and Solar Paneling on an urgent basis.
6. The IQAC Committee suggested that a Counselor may be appointed for student counseling as well as counseling for resident students in hostel.
7. The Committee also suggested appointing a Public Relations Officer for media interaction and also working towards increasing public perception about the College.
8. The Committee also recommended to organize training for non-teaching staff on E-procurement /waste disposal and an orientation program in office staff
9. The Committee recommended to strengthen activities for promotion of ethics and human values in higher education

The meeting ended with vote of thanks.



Dr. N.Latha
Member Secretary



Dr.S.Venkata Kumar
Chairperson, IQAC
Sri Venkateswara College
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Dhaura Kuan, New Delhi-110021